

# VANCOUVER POLICE BOARD GOVERNANCE COMMITTEE

## Meeting minutes

April 11, 2022

2:05pm-4:19pm

Via WebEx

---

### Present:

Committee Members: Faye Wightman (Chair), Patricia Barnes, Merrilee Robson, Allan Black, Frank Chong

VPD: DCC Howard Chow, Dir. Drazen Manojlovic (to 3:14pm)

Guest: E-Comm Rep. Warren Lemcke and E-Comm Vice-President Stephen Thatcher (2:15pm to 3:09pm)

Board Office: Stephanie Johanssen, Executive Director, and minutes by Ali Huculak, Executive Assistant

The Chair called the meeting to order at 2:05pm

### 1. **Agenda**

The Committee adopted the Agenda for April 11, 2022.

### 2. **Minutes**

The Committee approved the February 1, 2022 meeting Minutes.

### 3. **Draft Proposed CAPG Resolution**

Drazen Manojlovic briefed the Board on the following proposed resolution to the Canadian Association of Police Governance:

*That the Government of Canada amend section 490 of the Criminal Code to keep pace with current technology and case law.*

Motion to recommend this resolution to the Board.

MOVED/SECONDED

CARRIED

### 4. **E-Comm**

DCC Chow provided the Committee with an update on some of the concerns regarding E-Comm's service levels and how they are impacting public safety.

*[E-Comm Representative Warren Lemcke & E-Comm Vice-President of Operations Stephen Thatcher join the meeting]*

E-Comm representative Warren Lemcke presented to the Governance Committee with E-Comm Vice-President of Operations Stephen Thatcher. They provided background on E-Comm, and

explained their processes. Mr. Thatcher provided an overview of their service levels since 2015, and explained where E-Comm has met service levels, and where there has been challenges.

There was discussion with respect to E-Comm staffing.

There was discussion about E-Comm shareholders, and how their voting system works.

Board members are asked to provide the Executive Director with their questions regarding E-Comm, prior to the April Board meeting.

*E-Comm's Stephen Thatcher left meeting at 3:09pm*

There was discussion with respect to E-Comm's operations and governance.  
*E-Comm Representation Warren Lemcke & VPD's DCC Chow left at 3:14pm*

**5. DRAFT May Strategic Planning Agenda – to finalize**

\*\*

**6. DRAFT Annual Report – to finalize**

The Committee provided their input into the annual report

Should the committee have more suggested revisions, they are to email the Executive Director.

**7. Board Evaluation – amalgamated results**

The Committee discussed the amalgamated results from the Board evaluation. The Committee discussed the new position in the Board office that will deal with outreach and communications.

**8. Human Rights Tribunal Complaints Process (including Sub-Committee ToR Template)**

Committee Chair Ms. Wightman recommended creating a template if the Board requires a sub-committee. Ms. Wightman stated it is very important when striking a taskforce or sub-committee to be clear on the purpose, what questions are being asked, how much authority this group has, do they need a Chair, and who are they reporting back to.

\*\*

The Committee discussed the Boards involvement in HRT processes.

The Executive Director spoke to other Board office procedures with respect to HRT's, noting in Toronto and Ottawa, they look at policy implications and training resulting from the HRT process. The Committee determined it is important to have information about each of the cases, and how they could potentially impact policy or training.

The Committee determined as long as the Board is satisfied with the VPD's handling of HRT cases, the Board is content with being informed. At this time, the Committee does not believe the Board needs a sub-committee for HRT's.

**9. Discussion: Per Diem Review**

The Committee agreed to restart the review the Board's per diem rates, which was put on hold in 2020 due to Covid. Per Diems should be reviewed every 3-5 years, the last review was in 2016.

There was discussion with respect to adding an annual retainer for Vice-Chair and Board Directors, as opposed to changing per diem rates. The Vice-Chair's retainer would be higher than other Board Directors, and the per diem rate would remain the same for each meeting/event attended. The review of the per diems will include comparisons to associations such as BC Housing, Crown Corps. as well as other Police Boards.

**10. Discussion: Board involvement in VPD Committees (African Descent and Indigenous Advisory Committees)**

The Committee agreed that this will be discussed at the May Strategic planning workshop.

**11. Governance Committee DRAFT Terms of Reference**

The Governance Chair asked committee members to provide any suggested changes to the terms of reference to the Executive Director via email.

**12. Other Business**

At the last governance committee meeting the committee voted to recommend Warren Lemcke for another year as the E-Comm representative, and this will be approved by the Board at the April Board meeting.

*Governance Committee Meeting adjourned at 4:19pm*