

**VANCOUVER POLICE BOARD
FINANCE COMMITTEE**

Meeting Minutes

March 9, 2022- 1:01pm to 2:18pm

Present:

Committee members: Frank Chong (Chair), Faye Wightman, Comfort Sakoma-Fadugba (Absent: Rachel Roy)

VPD: DCC Rai, Sr. Dir. Nancy Eng, Kimberly Jang, Yemi Olatunji

City Staff: Carrolyn Lok & Carmen Fuellbrandt

Board Office: Stephanie Johanssen, Executive Director

Minutes By: Ali Huculak

1. Adoption of Agenda for March 9, 2022

The Committee adopted the agenda for March 9, 2022.

2. Approval of Minutes November 4, 2021

The Committee approved the Minutes of Sept 14, 2021.

3. CoV Annual Audit Engagement Letter

Ms. Carmen Fuellbrandt presented the CoV annual audit engagement letter, which is a review of the VPD's statement of recoveries and expenditures for 2021.

Ms. Carrolyn Lok provided a summary of the statement of recoveries and expenditures. The audit determined that the statement of recovering and expenditures is fairly presented and in compliance with the VPD's policies and practices.

4. CoV 202 YE Financial Review Report

There was discussion with respect to the establishment of the municipal Auditor General office, and Finance Chair Frank Chong spoke to the potential of having an *in-camera* (Board Director only) discussion with the internal auditor.

5. 2021 Year-End Variance Report

DCC Rai spoke to the 2021 year-end variance report. DCC Rai stated at year end there was a 10.6m shortfall due to the 2021 funding deficit that is currently under review at the Provincial level, the employer portion of employee benefits that was not transferred by City staff to the VPD for 2021 (as is the usual process) and, the unfunded portion of the Vancouver Police Union arbitrated wage settlement.

There was discussion with respect to the projected deficit versus the actual deficit, and how that was impacted by the budget shortfall in 2021.

There was discussion with respect to the City reserve fund and how and when that would be allocated to the VPD.

6. 2021 Year-End Overtime Analysis

VPD financial analyst Kimberly Jang spoke to the year-end overtime analysis. Ms. Jang noted for December 31, 2021 year end, overtime was over budget by \$4.8m, with the majority of this is attributed to protests and demonstrations. There was a \$1m increase spent in 2021 over 2020, with 801 protests in 2021 versus 563 protests in 2020. The remaining amount was spent due to COVID-19 exposures and members needing to back-fill and delayed mandatory training.

Sr. Director Nancy Eng stated the VPD considered Board input when creating the new format for the overtime analysis report.

7. 2022 Approved Operating and Capital Budget

DCC Rai spoke to the approved operating and capital budget. DCC Rai stated the VPD's operating budget may be subject to changes related to the Province's ruling of the 2021 budget shortfall. With respect to the approved capital budget, Sr. Director Eng stated the VPD is working with their City partners regarding various IT projects.

Motion to submit the 2022 approved operating and capital budget to the Board for its information.

MOVED/SECONDED

UNANIMOUSLY CARRIED

8. Vacancy Report

Ms. Jang spoke to the vacancy report, noting as of February 28, 2022 the VPD is at 40 sworn vacancies and 42 civilian vacancies. This will be reduced with a class of 21 recruits that are scheduled to graduate and become deployable on March 11, 2022.

There was discussion with respect the 2022 vacancy rates, and how they compare to previous years.

9. 2023 Budget Strategy/Audits (Verbal)

DCC Rai spoke to the VPD's 2023 budget strategy. DCC Rai noted the VPD will be going for their year 4 Ops review numbers, which is approximately 20 sworn and 10 civilian professionals.

There was discussion with respect to the outcome of the Auditor General's report and potential impending VPD budget audit.

10. Board Office Budget

The Executive Director expressed the need to increase the Board office budget, after consecutive years of being over budget due to the Board office budget remaining the same for over two decades. Ms. Wightman suggested holding off until after additional Board office staff is hired in 2022.

The VPD has asked the Board to submit a minimum budget to the VPD sooner than later, to allow the VPD to build it in to their budget.

11. Other Business

The ED will reach out to the VPD management team if needed with respect to addressing the delay in the budget appeal decision, and the potential impact on the VPD.

VPD Staff left the meeting at 2:04pm.

Moved In Camera

12. Committee Terms of Reference

The Finance committee was provided with the Committee's Terms of Reference for review.

13. Other Business

The Finance committee discussed how impressed they were with the comprehensive nature of the information provided by the VPD finance team, specifically the dashboard regarding overtime.

There was discussion with respect to the internal audit. Committee Chair Mr. Chong requested an In Camera discussion with the internal auditors after they delivery next years' report. There was discussion with respect to having the internal auditor provide a multi-year internal audit plan.

The Committee discussed the Board office budget, hiring an additional staff member.

Meeting adjourned at 2:18pm