

**VANCOUVER POLICE BOARD
FINANCE COMMITTEE**

Meeting Minutes

June 9, 2021- 1:02pm to 2:42pm

Present:

Committee members: Frank Chong (Chair), Faye Wightman, Rachel Roy

VPD: DCC Rai, Insp. Tyrone Sideroff, Sr. Dir. Nancy Eng, Melissa Lee, Kimberly Jang

Board Office: Stephanie Johanssen, Executive Director

Minutes By: Ali Huculak

1. Adoption of Agenda for March 1, 2021

The Committee adopted the agenda for June 9, 2021.

2. Minutes

The Committee approved the Minutes of March 1, 2021.

3. Follow-Up to City of Vancouver Audit (Insp. Tyrone Sideroff)

Inspector Tyrone Sideroff provided a follow-up to the recommendations made by the City of Vancouver's Internal Audit Division (City Auditor) with respect to restricting the ability to self-approve timecard.

Inspector Sideroff spoke to a Committee members question with respect to annual leave and the overtime paid out process.

The report was received for information.

4. VPD Q1 Variance Report

DCC Rai provided a brief overview of the Variance report for the three-month period that ended March 31, 2021, noting the VPD is projecting a \$4.98 million dollar deficit by year-end. DCC Rai stated the Q1 Variance report will show the VPD is currently under budget by .7%, primarily due to higher than anticipated recoveries.

DCC Rai noted the \$2.2 million in reserve will cover some of the expected deficit.

Sr. Dir. Nancy Eng explained the main City allocations are the E-Comm and PRIME levy, and building services. The City will continue to pay for those services, but the budget that relates to those payments has not been increased, therefore there is a gap between what is going to be paid versus what is budgeted for in the City cost allocations line item.

Motion to put this report forward to the Board for information.

MOVED/SECONDED

CARRIED

Report received for information.

5. 2021 Budget Challenges

DCC Rai briefly spoke to the report that summarized the 26 strategic policing issues in 2021 that directly impact the VPD budget. [REDACTED]

Committee member Ms. Faye Wightman suggested with respect to number two in the report *COVID-19 budget implications*, it would be helpful to note this is an additional cost that was not accounted for in the budget.

VPD Finance agreed to revise the report to include information on which items are not accounted for in the budget.

DCC Rai spoke to a Committee member's question about holding attrition, clarifying that the savings of holding attrition would be offset by then incurring overtime to meet the operational costs, and when factoring in health and wellness, there is not a long term benefit.

Chair Frank Chong stated he would like to discuss this document further in the Budget process timeline.

Motion to recommend report to the Board for information.

MOVED/SECONDED

CARRIED

6. VPD Q1 Overtime Analysis

VPD Financial Analyst Kimberly Jang spoke to the overtime analysis stating overtime for Q1 is \$1 million dollars over budget in terms of the non-recoverable overtime cost. This cost is due to protests, training, homicides and investigations. Due to the pandemic, a lot of the training was pushed back and as the restrictions eased at the beginning of the year, the training that was backlogged started to take place.

DCC Rai explained when new Provincial standards come out and there is a new standard (i.e. cultural training, bias-free training) and there is an urgency to have front line officers trained, some people will be pulled in on their days off to get their training, or trainers will come in at night (for an extra cost) to ensure the training is completed to meet provincial timelines.

DCC Rai spoke to a Committee member's question with respect to using reserve police officers for protests. DCC Rai explained reserve police officers are used for traffic control, however when it comes to public order there is a need for trained designated public order police officers as it is required by standard.

Sr. Dir. Eng stated the VPD can isolate and determine the cost associated to specific items through their use of order numbers. The finance team sets up special numbers to track that type of cost, and can identify exactly how much cost is related to a specific project or investigation.

Report received for information.

7. VPD Vacancy Report

Ms. Jang spoke to the report, noting that as of May 31, 2021 there are 29 sworn vacancies and 27 civilian professional vacancies. The Finance team is projecting 18 vacancies for the year.

Report received for information.

8. Budget Process Timeline (for information)

Ms. Jang briefed the Committee on several key items for the budget process timeline. In April, City Council voted for early tax direction, as they wanted to keep a cap of 5% for the year. On June 28th, the budget outlook discussion place, where Council does their survey and sets their priorities for 2022. The City reviews funding for core services and looks at high level Council direction and priorities which determines their five year outlook. In September and October the VPD looks at what they want to put forward for 2022 and the numbers are finalized in November for Board approval and subsequent forwarding to Council. The Council presentation is Dec 1st, and City Council votes on the budget on December 8th.

[REDACTED]

Report received for information.

9. Other Business

Committee Chair Frank Chong stated in order for the Board to truly establish that the Police Board is a separate organization from the VPD, the Board would like a service level agreement between the Board and VPD to provide services such as IT and payroll for the Board office.

[REDACTED]

[REDACTED]

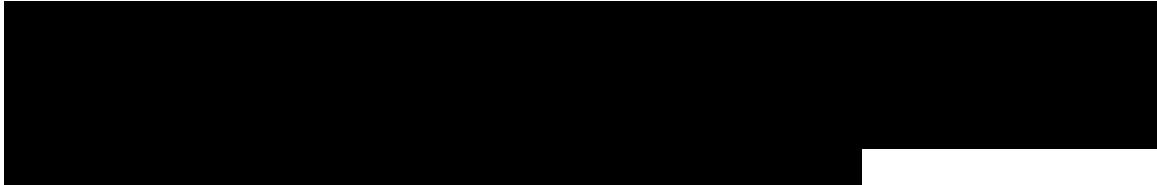
[REDACTED]

VPD left at 2:35pm

10. Board Office Q1 Budget Report

The ED stated the Board office will be over budget for the year and all expenses have been approved at the Board level, whether it be legal or consultants. There was discussion with respect to the Board office budget, and if it should be changed moving forward to more accurately reflect the current financial needs.

11. Other Business



Meeting adjourned at 2:42pm